## Privacy Policy

Each program follows a privacy policy that contains a full description of

- how your personal information is used and protected

- your rights to access your personal information and request it be corrected.

You can contact the Privacy Officer of each program with questions or concerns about your privacy rights.

Each program will investigate all complaints and inquiries and take the appropriate actions to make sure your privacy is protected.

**NOVA SCOTIA**
Health

## Nova Scotia Provincial Programs

Cancer Care
Nova Scotia

**Cancer Care Nova Scotia**
*Ph:* (902) 473-4645
1-866-599-2267

www.cancercare.ns.ca

CardioVascular
HEALTH
NOVA SCOTIA

**Cardiovascular Health
Nova Scotia**
*Ph:* (902) 473-7834
www.gov.ns.ca/health/cvhns

DIABETES
CARE PROGRAM
OF NOVA SCOTIA

**Diabetes Care Program
of Nova Scotia**
*Ph:* (902) 473-3219
www.diabetescareprogram.ns.ca

**NOVA SCOTIA BREAST
SCREENING PROGRAM**

**Nova Scotia
Breast Screening Program**
*Ph:* (902) 473-3960
1-800-565-0548

www.breastscreening.ns.ca

**Nova Scotia Provincial Blood
Coordinating Program**
*Ph:* (902) 473-8207
www.gov.ns.ca/health/nspbcp

Reproductive
Care Program
of Nova Scotia
RCP   Rh

**Reproductive Care
Program of Nova Scotia
Rh Program of Nova Scotia**
*Ph:* (902) 470-6798
http://rcp.nshealth.ca

Nova Scotia
Hearing and
Speech Centres
*Every person deserves a voice.
Every voice deserves to be heard.*

**Nova Scotia Hearing
and Speech Centres**
Ph: (902) 492-8289
www.nshsc.ns.ca

Nova Scotia Health

## PROVINCIAL PROGRAMS

## How We Protect the Privacy of Your Personal Information

*Your Health Matters*

## Who Are We?

Provincial Programs of the Department of Health are part of the delivery of safe, quality care to Nova Scotians. The programs include

> Cancer Care Nova Scotia
>
> Cardiovascular Health Nova Scotia
>
> Diabetes Care Program of Nova Scotia
>
> Nova Scotia Breast Screening Program
>
> Nova Scotia Hearing and Speech Centres
>
> Nova Scotia Provincial Blood Coordinating Program
>
> Reproductive Care Program of Nova Scotia/Rh Program of Nova Scotia.

We are authorized by law to collect personal health information from hospitals, health care professionals and in some cases directly from our clients. We use your information to measure and improve the health of Nova Scotians by setting and monitoring standards of care, education and research.

## What Is Your Personal Information?

We understand that your health information is personal and we have a duty to protect it. Personal information may include

- information needed to identify you, such as your name, address, telephone number, and health card number
- routine medical information that is relevant to the program, such as diagnosis and treatment.

## How Do We Use Your Personal Information?

We use the information for different purposes, including to

- provide quality care and treatment
- plan for the delivery of health services
- support research into specific disease
- produce provincial and district statistics to identify trends
- track diseases and trends in care
- share information to prevent or control disease, such as reporting infectious diseases to the Medical Officer of Health.

## How Do We Protect Your Personal Information?

We maintain a high level of confidentiality around the collection, use, and disclosure of your personal information.

We protect the privacy of your personal information by physical, electronic, and other safeguards.

## What Are Your Personal Information Protection Rights?

You have the right to

- know why your personal information is collected, how it is used, and with whom and why it is shared

- ask who has provided the information to the program
- request a copy of your personal information (you may be asked to make the request in writing and the information may be made available to you through a medical practitioner)
- know that your personal information is protected
- request that a program not use your personal information (if the program must use your information, your request will be noted, and the Privacy Officer will provide you with an explanation)
- complain about how your personal information is used or protected by a program.

## What If Your Personal Information Is Not Correct?

Your personal information will be as correct, complete, and up-to-date as needed for a program's purposes.

You have the right to ask for your personal information to be corrected. Your request must be made in writing. If a program is unable to correct your information, your request will be noted.